

Friends of Larkhall Park meeting
23rd May 2023 7.30 pm
Courland Grove Baptist Church, SW8 2PX

MINUTES

Attendees: Linda Suggate, Ida Turner, Carl Kowsky, Gareth Davison, Nickie Bell, Ben Rymer, Shamarke Ali

Apologies: Linda Mills. Julia Barfield is away.

Review of previous minutes - actions/next steps to be carried out.

All other actions completed.

Entrust – Carl to speak to Blake Gilchrist about this and update details.

Important so that we can apply for funding from them.

Peggy: put a note on the website about her passing, and memorial planting & bench.

Also a donate button.

Community Festival – Ben, Ida, Nickie, Gareth et al to meet to discuss what else we need.

Cherylyn (Resident Community Liaison Officer) can advertise this on the estates. Talk to her about this. Ida: Have stalls for local organisations.

Meeting today

Toilets

Lambeth are providing portaloos for parks that used to have public toilets. Hence Not Larkhall Park.

Alex has one quote for £15k to renovate the Changing Room toilet and make it accessible.

Waiting for two other quotes. Then renovation can start asap, with a view to the toilet being open this summer.

Capital Works Money

Ben: Minutes of the last Park's Forum minutes there is £580k for capital works across the parks, until 2027. Infrastructure Funding Report – Ben will circulate this – shows where CIL money has been allocated.

Planning Board – will be where upcoming projects are talked about, and CIL money is allocated prior to build. It will be helpful to know of forthcoming developments to bid for capital from developer contributions, particularly from neighbourhood community infrastructure levy (NCIL). **A representative from the FOLP will go to the next Planning Board meeting (chaired by Cllr Joanne Simpson), 6th June 7pm.**

Agenda for the next Planning Committee & minutes from previous one.

<https://moderngov.lambeth.gov.uk/ieListDocuments.aspx?CId=600&MId=16405&Ver=4>

Ben will investigate upcoming projects and where we can apply for funding.

Lighting in the Park

Clapham Common are getting 37 new lampposts.

Ian Ross told Ben and Nickie this week that there was no money in Lambeth Parks budget for more and better lighting in Larkhall Park, and that the existing provision is sufficient (the four new lights notwithstanding).

However, Ida and Nickie did a walk around after dark on 23.05.2023 and there are definitely areas where the path is inadequately lit and more lights are needed (up to 12 or so).

Chopping back vegetation (branches and bushes) is also needed as a first step.

Raise lighting issue at LPPB meeting 25.05.2023 and find out where to apply for money for this.

Budget

There is the issue of gouging out of the £120,000 LPPB budget by Lambeth Parks Services.

Need agreement of what the £120,000 per annum can and should be spent on and wording for the LPPB financial agreement/charter– ACTION

Raise at LPPB meeting 25.05.2023

Apprentice – contract ends June 2023

Due to the asbestos, no digging can happen, therefore apprentice not needed from September for the next academic year, as it is highly unlikely this situation will be resolved by then.

When we do have an apprentice s/he should report to Alex Draper, under the jurisdiction of The Friends. This needs to be sorted out.

If apprentice is reporting to Clarence, then they should be paid for by the Lambeth Parks.

Raise line manager issue at LPPB meeting 25.05.2023

Gardener: When does Colin's contract end? Colin to stay on for now. Currently at 60% of the week. Can this be reduced to 50%? **Ask at LPPB meeting 25.05.2023**

Current budget

Staffing going forward – agreed in this meeting.

0.5 development officer Alex Draper

0.6 gardener in – make sure he reports to Alex, has a joblist, that is agreed with the FOLP, and the work he does is checked against this. Could reduce this to 0.5 time?

Budget review

Removed from proposed budget

see spreadsheet below

10.05.2023 Budget proposed by Alex Draper, for discussion.

| | | | |
|-------------------|-------|-----|-------------------------------|
| Staff expenditure | April | May | New PROPOSED BY FOLP 23.05.23 |
|-------------------|-------|-----|-------------------------------|

| | | | |
|---|------------------------|--|------------------------------|
| Development Officer 0.5FTE | £ 2,310.67 | YES. 0.6/mth | 2,310.67 |
| Gardener 0.6FTE | £ 1,829.92 | This is 0.6. Can it be 0.5/mth? | 1829.92 |
| Apprentice | £ 1,472.10 | Last month is June 2023 | NOT UNTIL AT LEAST SEPT 2024 |
| Total staff expenditure | £ 5,612.69 /mth | | 4140.59 / mth |
| Non-staff expenditure | April | May | |
| Capacity support for Friends | £ 4,900.00 | AGREED | 4900 |
| Masterplan consultation | £ 1,000.00 | YES | 1000 |
| Changing room toilet alterations (no estimate avail.) | £ - | £15 - £23K? YES | 25,000 |
| Outddor power point | £ 3,892.90 | YES – with revenue earned from foodtruck going to Larkhall Park account | 3892.90 |
| Landscaping and planting (incl. Comm. grd soil) | £ 8,500.00 | £1000 only (due to asbestos) | 1000 |
| Path repairs (inc petanque) | £ 14,000.00 | No (due to asbestos) | |
| Wet pour repairs – surface in junior playpark | £ 6,582.10 | URGENT – should be paid for by Lambeth | |
| Stockwell Festival event | £ 15,000.00 | | 15000 |
| x3 benches (x2 replace near 3G and x1 East play area) | £ 3,137.00 | Paint these rather than replace – get quote | ? |
| Low level play repairs | £ 1,995.00 | What are these? | |
| Medium level play repairs | £ 3,136.30 | What are these? | |
| Fountain alteration | £ 264.04 | | 264.04 |
| Wheelchair picnic table matting | £ 1,000.00 | | 1000 |
| Chicane gate nr Surprise pub | £ 500.00 | | 500 |
| Path flood repair | £ 5,000.00 | Is this still possible? | 5000 |
| Football boots fund | £ 1,000.00 | | 1000 |
| Wandsworth rd replacement noticeboard | £ 2,800.00 | No. Get new locks put on existing one – get quote | £400 |
| Oasis bee project | £ 1,000.00 | NEED FLOWERS for this – are they included? | 1000 |
| Total non-staff expenditure | £ 73,707.34 | | £59,956.94 |
| Annual staff cost – 1 x apprentice £14,721 (10 mths) + Alex £27,728.04 (12 mths) | £42,449 annual | Annual staff cost: Alex 0.6 + gardener 0.6, 12 mths: £4140.59 (month) x 12 = £49,687.08 per annum | £49,687.08 annual |
| Total expenditure (staff & non-staff) | £116,156.34 | | £109,643.02 |
| Total income | £120,000 | | £120,000 |
| Income vs expenditure | +£3,843.66 | | +£10,356.98 |

Screenshot of proposed budget by Alex Draper 10.05.2023

| LARKHALL PARK BUDGET 2023/24 (with apprentice) | | Budget Code | | D01.D14792 | | | |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|----------|
| Income | April | May | June | July | August | September | |
| Budget - 2022/23 | £ 10,000.00 | £ 10,000.00 | £ 10,000.00 | £ 10,000.00 | £ 10,000.00 | £ 10,000.00 | £ |
| PIL forecast | | | | | | | |
| Total income | £ 10,000.00 | £ 10,000.00 | £ 10,000.00 | £ 10,000.00 | £ 10,000.00 | £ 10,000.00 | £ |
| Staff expenditure | April | May | June | July | August | September | |
| Development Officer 0.5FTE | £ 2,310.67 | £ 2,310.67 | £ 2,310.67 | £ 2,310.67 | £ 2,310.67 | £ 2,310.67 | £ |
| Gardener 0.6FTE | £ 1,829.92 | £ 1,829.92 | £ 1,829.92 | £ 1,829.92 | £ 1,829.92 | £ 1,829.92 | £ |
| Apprentice | £ 1,472.10 | £ 1,472.10 | £ 1,472.10 | | | £ 2,453.50 | £ |
| Total staff expenditure | £ 5,612.69 | £ 5,612.69 | £ 5,612.69 | £ 4,140.59 | £ 4,140.59 | £ 6,594.09 | £ |
| Non-staff expenditure | April | May | June | July | August | September | |
| Capacity support for Friends | £ 4,900.00 | | | | | | |
| Masterplan consultation | £ 1,000.00 | | | | | | |
| Changing room toilet alterations (no estimate avail.) | £ - | | | | | | |
| Outdoor power point | £ 3,892.90 | | | | | | |
| Landscaping and planting (incl. Comm. grd soil) | £ 8,500.00 | | | | | | |
| Path repairs (inc petanque) | £ 14,000.00 | | | | | | |
| Wet pour repairs | £ 6,582.10 | | | | | | |
| Stockwell Festival event | £ 15,000.00 | | | | | | |
| x3 benches (x2 replace near 3G and x1 East play area) | £ 3,137.00 | | | | | | |
| Low level play repairs | £ 1,995.00 | | | | | | |
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| Fountain alteration | £ 264.04 | | | | | | |
| Wheelchair picnic table matting | £ 1,000.00 | | | | | | |
| Chicane gate nr Surprise pub | £ 500.00 | | | | | | |
| Path flood repair | £ 5,000.00 | | | | | | |
| Football boots fund | £ 1,000.00 | | | | | | |
| Wandsworth rd replacement noticeboard | £ 2,800.00 | | | | | | |
| Oasis bee project | £ 1,000.00 | | | | | | |
| Total non-staff expenditure | £ 73,707.34 | £ - | £ - | £ - | £ - | £ - | £ |
| Total expenditure | £ 79,320.03 | £ 5,612.69 | £ 5,612.69 | £ 4,140.59 | £ 4,140.59 | £ 6,594.09 | £ |
| Income vs expenditure | £ 69,320.03 | -£ 4,387.31 | -£ 4,387.31 | -£ 5,859.41 | -£ 5,859.41 | -£ 3,405.91 | -£ |

(1) - FTE cost inc. on-costs is £55,368 - figures are past years. This will increase once all pay awards are confirmed.
(2) - FTE cost inc. on-costs is £36,598 - figures are past years. This will increase once all pay awards are confirmed.

Key:
Estimate
Quote received
Approved
Invoiced

Items in particular to raise with LPPB:

Wetpour repairs in small playground – urgent – should be paid for by Lambeth.
Raise at LPPB meeting 23.05.2023

Outdoor powerpoint £3,800 – any revenue from Food Truck etc should come back to Larkhall Park budget, as overseen by the LPPB
Agree at LPPB meeting 23.05.2023

Alternative sources of funds:

Resident Engagement officer Cheryl Campbell has access to money £500 - £1,000

Alex gave £500 for the community garden – spent on strimmer and lawnmower.

Masterplan

Gareth & Linda collated information from all previous surveys into a document. This will be presented at the LPPB meeting this Thursday.

Cheryl has suggested how to consult.

Get newsletter to wider audience – need a subgroup to write it each month.

Send to TRA's, local Conservation Groups etc

Action : advertise for someone to help with this.

Have the community event to build cohesion and then consult afterwards.

Ben: have flyers and posters (Ida can put them up on bin housings)

Bank Account

The Santander FOLP bank account is now accessible by three current committee meeting members who are signatories: Gareth Davison, Carl Kowsky, Ben Rymer.

Many thanks to all three of them for persisting and getting all the relevant documentation to Santander to make this possible.

GD (Treasurer) presented a short update of the bank account situation.

He advised that FOLP currently held two bank accounts with Santander Bank, a current account with a balance of £1,109.96 and a reserve account with a balance of £2,819.15.

However, the balance on the current account includes a sum of £280 deposited in memory of Peggy and which needs to be transferred out to a separate account. The current account balance also includes an amount of £500 which has been ring fenced for use by the community garden. Excluding these amounts leave total available funds at Santander of £3,149.11.

Additionally FOLP has a Paypal account with a total balance of £5.22 and also an amount of £619.49 currently held in a segregated savings account in the name of Gareth Davison at Chase Bank. The funds on the chase account are what is remaining from an amount of £963.04 that was transferred from the PayPal account on 21 APR23 to facilitate the payment of outstanding invoices.

For information, GD also reported that there was another segregated savings account held at Chase where other monies donated in memory of Peggy were held. The balance on this account is £531.75, with the intention to transfer in the other £280 currently held on the FOLP account at Santander per above. It was noted that Peggy had wanted any donations in her memory to be used for the benefit of the park and the work she had started doing with children here and GD agreed to discuss these options with Peggys friends and family.

It was also discussed and agreed that going forward it would be sensible to try and encourage the FOLP membership to pay their annual membership fees directly to the bank account rather than via PayPal who currently take a 13% commission on all funds received.

Next FOLP meeting: Tuesday 20th June 2023 venue tbc.

Next LPPB meeting: Tues 11th July at Oasis

Meeting finished circa 9 pm.

Thank you to all who attended.